Name: Marylyn A. Stapleton, Regional Manager-Caribbean

Meeting/Event: Chapter Meeting in conjunction with the V.I. Plumbers Association, and meeting with government officials at Government House.

Meeting Date: Sunday, October 28th, 2012

Location: Percy’s Bus Stop – St. Thomas, V.I.

Background:

The Virgin Islands formed its chapter about ten years ago and have attended the annual IAPMO conference continually since that time. The number of members attending the conference continues to grow. IAPMO is in constant partnership with the local organization through the assistance of training and educational workshops.

The meeting was called to order by Vice Chairman Haldine Thomas at 2:35p.m., at which time he extended a warm welcome to all who were present. The opening prayer was said by member Joseph Williams, Master Plumber.

Members present were:

1. Marylyn A. Stapleton
2. Sylvanus Bloice
3. Herman Lloyd
4. Ralph Cabon
5. Conrad Duberry
6. Haldine Thomas
7. Carlos Woods
8. Joseph Williams
9. Peter Archer
10. Jamal Stephen
11. Lester Petersen
12. Valarie Johnson

The meeting was called to order at 2:35p.m. by Vice Chairman Haldine Thomas, which was immediately followed by the opening prayer, rendered by Member Joseph Williams.

There were no minutes from the last meeting.

Correspondence was read and passed out by Secretary Marylyn Stapleton, including a letter from IAPMO with the list of names acknowledging the members of the Virgin Islands Chapter. However, it was unfortunate that our Chairman, Euston David’s name was not included in the list.

Secretary Stapleton continued to explain to the attendees that she has been notified by IAPMO of the Virgin Islands Chapter’s incompliance to the Charter, requiring that the elected Chairman of the Chapter be in good standing in regards to membership fees being current. Secretary Stapleton stated that she has brought this issue to the attention of Chairman David on several occasions, and he still has not addressed the matter. As a result, the V.I. Chapter will not be recognized by IAPMO until we have met this requirement.

After much discussion on the matter, a motion was made.

Member Herman Lloyd motioned for the Chapter to elect a new chairman. This motion was seconded by Member Carlos Woods, and was met with full agreement from all members in attendance.

Member Lloyd suggested that all members be notified via email and phone call of a special meeting to be held. The date and time of this meeting will be contingent on the Nominating Committee having convened and finalized a decision. This recommendation was met with favorable and unanimous accord.

An activity expense report was given by Secretary Stapleton on the recently held Annual Luncheon, indicating the following as of October 28th, 2012:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Expenses</td>
<td>$ 8,523.50</td>
</tr>
<tr>
<td>Monies Collected to Date</td>
<td>$ 6,005.00</td>
</tr>
<tr>
<td>Ticket Payments not yet collected</td>
<td>$ 1,650.00</td>
</tr>
</tbody>
</table>

Information regarding the IAPMO Backflow Symposium was emailed to all members with registered email addresses.

It was agreed that the membership dues of $25.00 will be collected at the monthly meetings, beginning with the November 2012 meeting.

Member Sylvanus Bloice reported on the 2012 IAPMO Conference, which was held in Miami.
Action Items:

Continue to work in collaboration with IAPMO and the V.I. Government to establish the adoption of the IAPMO family of codes, as the official codes of the Virgin Islands.

❖ Hold Officer Elections
❖ Establish a Chapter structure which will promote code advocacy, education and political involvement
❖ Promote both Introductory and Paid IAPMO National Memberships
❖ Work with the Chapter Officers to offer informative and innovative meetings/workshops that will appeal to members

Goals:

Continue to work closely with St. Croix and B.V.I. (Tortola) encouraging the industry professionals and interested individuals to create a local Chapter in the respective communities.

Closing:

The meeting was adjourned at 4:00, following the closing prayers rendered by Member Joseph Williams.

The next general meeting is scheduled for Sunday, November 11th, 2012 at Percy’s Bus Stop.

Respectfully submitted,

Marylyn A. Stapleton